



**Art Deco Trust Inc.**  
Annual General Meeting,  
Wednesday, 27 November 2024  
5.30pm  
The Foyer, MTG, 1 Tennyson Street, Napier

### **AGENDA**

1. Welcome
2. Mayor Kirsten Wise
3. Apologies
4. Confirmation of the Minutes 2023 Art Deco Trust Inc. AGM
5. Chair's Report
6. Acceptance of the Chair's 2023-2024 Report
7. Acceptance of the 2023-2024 Accounts – Audited Accounts will be circulated to members once completed – a special general meeting will be called for members should any material changes be required to the Accounts presented at the AGM
8. Reappointment of BDO as Auditors
9. Deputy Chair to assume role of Chair, as Barbara is up for re-election:
10. Reappointment of one (1) Nominated Board Member
11. Election for two (2) Board Member
12. Life Membership Awards
13. Closing



**Minutes of the Art Deco Trust Inc.  
of the Annual General Meeting,  
held at 5.30pm  
Wednesday, 29 November 2023  
The Foyer, MTG, 1 Tennyson Street, Napier**

**Present:** Barbara Arnott, (Chair), Rachel Bashnick, Simon Dunn, Amy Cowan, Martin Bain, Chad Tareha and Ben Hutton

**In attendance:** Jeremy Smith, (Heritage Manager G/M), Jane Roberts, (acting secretary)

**Present:**

Sarah Atley, Yvonne Bain, Helen Ball, Geoff Bibby, Christine Bongiovanni, Matthew Bonnett, David Brock, John Cocking, Esther Edmonds, Philip Eilenberg, Lesley Ennor, Derek Forsdick, Jill Forsdick, Lee-Anne Freeman, Maggie Genet, Dean Hagen, Yvonne Huckson, Margaret Husheer, Niki Keehan, Lyn Lusby, Penny Madden, Mike Madden, Tony Mairs, Sandra Marsh, , Robyn Malony, Sue Myles, Trish Patterson, Hannah Patterson, Heather Plested, Judy Rasmussen, Alan Reid, Jane Roberts, , Fiona Simon, Jeremy Smith, William (Bill) Stacey, Ana Sullivan, Bev Thomson, Paul Unsworth, Rose Unsworth, Jill Verschaffelt, Laura Vodanovich, Micah Willits, Liz Wright, Tania Wright  
Deputy Mayor Annette Brosnan arrived 6.00pm

**Apologies:**

Maxine Anderson, John Dumsday, Marion Fells, Maggie Hallon, Colin James, Robin Johnson, Jude Knight, David Lowe, Sylvia Lowe, Jim Overocker, Mathilda-Schorer, Liz Wright

**Welcome**

The Chair opened the meeting at 5.30pm, welcoming Board members, volunteers, and staff. MTG as hosts were thanked.

Apology from Mayor Kirsten Wise who is unable to attend, in her place, Deputy Mayor Annette Brosnan is expected to attend but is not here yet, Annette is a warm supporter of the Art Deco Trust as is Mayor Wise.

Barbara acknowledged the support of the Council as essential to the Art Deco Trust.

**Resolution: That the minutes of AGM 2022 be approved**

Moved: Sue Miles      Seconded: Penny Madden

All present agreed

**Chair's Report**

The Chair's Report has been circulated but Barbara highlighted following points.

2023 was a year of two halves pre and post cyclone. Pre-cyclone we welcomed visitors back, walks and tours ramped up, although the retail sector showed a softening of purchasing as retail patterns had been changed by the covid period. Just prior to AGM in 2022 the HB Heritage Awards were held which were managed by Art Deco Trust staff and would not have happened without the Art Deco Trust staff lead by Jeremy. The Awards were a fantastic night with Pat Benson winning the Art Deco Trust sponsored award for Art Deco Era Building Saves & Restored award for his Daily Telegraph building. Next year's AGM will report on second award night as the awards are held biannually. We had strong ticket sales and enthusiasm for the festival. And

then the Cyclone which wreaked havoc. We all know that the effects of the cyclone are still being felt, lives were lost as were homes, businesses, and livelihoods, we will think of the struggles some members of our community will face for years to come. We were lucky to receive a grant from the Chamber of Commerce cyclone relief fund which contributed to our year end position being not far from budget. Winter Deco Weekend in July was a stunning event, the picture on Art Deco City News magazine available tonight is from the weekend. Winter Deco Weekend was extended to include community events to say thank you Volunteers, Police, Navy, Community and Civil Defense who helped in the devastation of the cyclone. This year 8 restoration projects have been supported by Robert McGregor grants. We are extremely grateful to NCC who support the Robert McGregor fund, our year-round operations, and events. We worked closely with NCC on Women's Rest Restoration Project and are grateful to Gavin cooper, Gary Newton, Anne Galloway, and QS – who give freely of their time on this project. The Restoration project is community based, led by trust, for a community building that is important to Napier and needs to be restored. Subject to fundraising Barbara advised restoration would commence in 2024 and it is likely that the Trust will move in after the 2024/2025 year, keeping in mind we cannot move in summer season. Full report is available on our website.

Questions were invited – there were none  
Volunteers were invited to talk – there were no questions.

**Resolution: That the Chair's 2023 AGM Report be approved**

Moved: Barb Arnott                      Seconded: Jill Verschaffelt

All present agreed

Barbara advised that the Board's Secretary Jan is unwell, and Jane is filling in as minute taker.

**Annual Financial Report**

Barbara commented that due to a change in reporting standards a Statement of Service Performance report has been included with the audited accounts, this report gives more information on what Trust does, the 3 strategic goals of the Trust are listed, and we have reported what has been done against each goal – please refer to the reports for full details. The statistics show we are coming back from the Covid effected years. Barbara congratulated the volunteers on their support of the Trust as the volunteer hours reported show their contribution is immense.

Barbara discussed the End of year position, which is a loss of \$27,000, after the cyclone a loss of \$65,000 had been projected so we have done better than predicted. The board is grateful to festival sponsors who allowed their sponsorship to be moved to the festival in 2024 instead of asking for it to be paid back. Overall, our Cash position has improved by \$10,000 and the loss position was caused by increased depreciation costs. The Board are grateful that the Trust is in the position it is.

Thank you to everyone, a good outcome considering covid, the cyclone, and that we have cancelled 3 festivals in a row at last moment. The Trust is viable for next financial year.

**Resolution: That the Annual Financial Report be approved**

Moved: Rachel Bashnick              Seconded: Yvonne Bain

All present agreed

**Resolution: That DBO be appointed auditors**

Moved: Nikki Keenan                  Seconded: Martin Bain

All present agreed

Barbara commented that an effective Board needs a range of skills, and the current board composition was particularly effective with each Trustee bringing their own particular skills.

Two of the current appointed board members Simon Dunn and Rachel Bashnick had completed a two-year term and had indicated a willingness to be on the board again. Barbara said Rachel as head of Risk Audit and Finance committee has done a Stirling job and the Board would like to propose Rachel be reappointed to the Board for a third term

**Resolution: To reappoint Rachel Bashnick as a Board members for 2 more years**

Moved: Barbara Arnott                      Seconded: Derek Forsdick

All present agreed

Simon Dunn, as head of Building committee has also been an asset to the Board and the Board would like to propose Simon be reappointed to the Board for a third term

**Resolution: To reappoint Simon Dunn as a Board members for 2 more years**

Moved: Martin Bain                      Seconded: Alan Ball

All present agreed

**Election of Board Member**

Current elected Board member Amy Cowan has completed her first term on the board and is therefore up for re-election. Amy has wide ranging experience in property law, with a focus on subdivisions, property developments and commercial and residential conveyancing. In addition to serving on the Art Deco Trust Board, Amy also serves as an Executive Board Member for the NZ Society of Conveyancers, a member of the Standards Committee, and an associate member of the NZ Law Society. Amy is also a Trustee of the Amici Trust and a committee member for the Napier Operatic Society.

**Amy was duly elected as there was no other nominations.**

**Award of Art Deco Trust Life Memberships**

Nominations Nominations are open for any member of the Trust to nominate a person for Life Membership between 1 September and 31 August each year who has made a significant contribution to the Trust. (minimum of 5 years, significantly progressed the Trust's development and widely recognised have made an outstanding contribution). This year the Board received 4 nominations and all four (4) were approved by the Board.

Barbara announced the 2023 Life Member Awards:

**Tania Wright** As our Napier City Council representative of many year – Tania's contribution to putting the Art Deco Trust at the forefront of Council's mind is undeniable. Her passion for the Trust was unwavering and I am delighted to recognize Tania's contribution to the Trust with life membership.

Tania spoke, had so much fun, appreciate the award, board a lot done, move to go back to core – protection & preservation – fortunate in Napier ADT, NCC, Volunteers, tourists enjoyed, strong advocate art deco

**Derek Forsdick** Derek has been instrumental in the coach tours, training the coach guides and developing relations with our coach providers. He is also a member of the walking guides training team and brings a well roundedness to our training committee. In addition, he is a member of the Volunteers Committee and serves as the Welfare Coordinator (instrumental in coach tour training and relations with agents, walking guides training team, on volunteer committee, welfare coordinator)

Derek – total surprise, no speech, thank you to board & staff & guides, shop vols, rest volunteers, pleasure, friendship, much appreciated

Our next Life Membership nominations acknowledge Volunteers who have reached the 30 years volunteering milestone, and it is my absolute pleasure to bestow Life Memberships to:

**Sue Fullarton** stalwart of the Trust, mentor and friend to all the team.

Sue spoke, started no QC, no microphones, walk today raving about city we love our building

**Jill Verschaffelt** Festival Volunteer extraordinaire, already Life Member for services to Trust, we wish to acknowledge her ongoing commitment and dedication to the Trust.

Jill spoke enjoy what she does, great lot of people who help at festival, see her after.

Barbara said with Life Members in mind, It is with sadness that we acknowledge the death this year of Life member and stalwart of the Trust **Leigh Patterson** died earlier this year.

Leigh exemplified what Trust Volunteers do for the trust – Leigh worked in the shop, took guided walks, served on the Board, and the Volunteers and Festival Committee and work in the offices – in short, he did everything!

Our Volunteers are the backbone of the Trust, and we are extremely grateful for your tireless support and dedication our work protecting, preserving, restoring, and celebrating our art deco era heritage to our local, national, and international community.

Barbara then thanked the board members and the staff.

Barbara thanked everyone for coming. She thanked Jeremy and his team with an acknowledgement of the extra work that Jeremy took on with the Heritage Awards.

The meeting was closed at 6.14pm and members were invited to enjoy the refreshments.



**Report to the Members of the Art Deco Trust Inc.  
for the year ended 31 August 2024  
Barbara Arnott, Chair, Art Deco Trust Inc**

It is my pleasure to report on the activities of the Art Deco Trust Inc over the past 12 months.

**Highlights**

Our new year commenced 1 September 2023! Not quite business as usual (pre-COVID performances), however the Trust's commenced the year much better than we expected with the return of international visitors (and a higher proportion of domestic travellers to the region to participate in Trust activities).

Launching our 2024 Art Deco Festival Napier programme in October 2023, we eagerly anticipated a balmy Hawke's Bay Summer and a return to business as usual and a full and complete Festival programme! The last 'full' Festival had not taken place since February 2020, so the community eagerly awaited the 2024 edition.

In November 2023 the Trust warmly welcomed cruise passengers back to Napier along with the rest of the region. Their presence adding a much-missed vibrancy to the city of previous summers. Now back to operating at (and in the case of our Vintage Car operations, beyond!) pre-COVID levels of activity the Trust team was starting to feel a bit more relaxed coming out of the chaos of the previous 3-years of pandemics, border closures, alter levels, traffic light settings and cyclones.

The Festival was anecdotally a huge success, and economically provided around \$2.5m into the local economy.

May provided us with our annual opportunity to thank all our volunteers and issue long service certificates for 5, 10, 15, 20, 25, 30 and 35-years' service to the Trust.

This year we acknowledged **John Cocking** as a member of the 30-years' service club; and **Mike and Penny Madden** and **David Low** as members of the 35-years' service club.



Volunteers' appreciation dinner photograph by Reuben Simon



## **Our Activities**

### **Heritage**

Lead by Jeremy, Robert McGregor Heritage Fund provided two (2) grants to building owners: T&G building on Marine Parade for the final stage of the building's restoration, and 243 Emerson Street.

In partnership with Napier City Council, the Trust is actively fundraising to increase our annual disbursement through the Heritage Fund.

Since inception, the Fund has distributed/committed to over \$170,000 in grants to building owners, supporting over 30 different projects.

During the year we continued our partnership with Historic Places Hawke's Bay to present a series of half-hour, lunchtime talks – these events were extremely well attended, and we look forward to continuing this partnership in the future.

While outside the reporting period, the Trust, for the second time, produced earlier this month (November 2024) the 2024 Hawke's Bay Regional Heritage Awards.

Year-round the Trust advocates and supports owners within the Heritage Precinct and the wider region about their restoration projects and offers advice regarding paint schemes.

### **Walks&Tour and Retail**

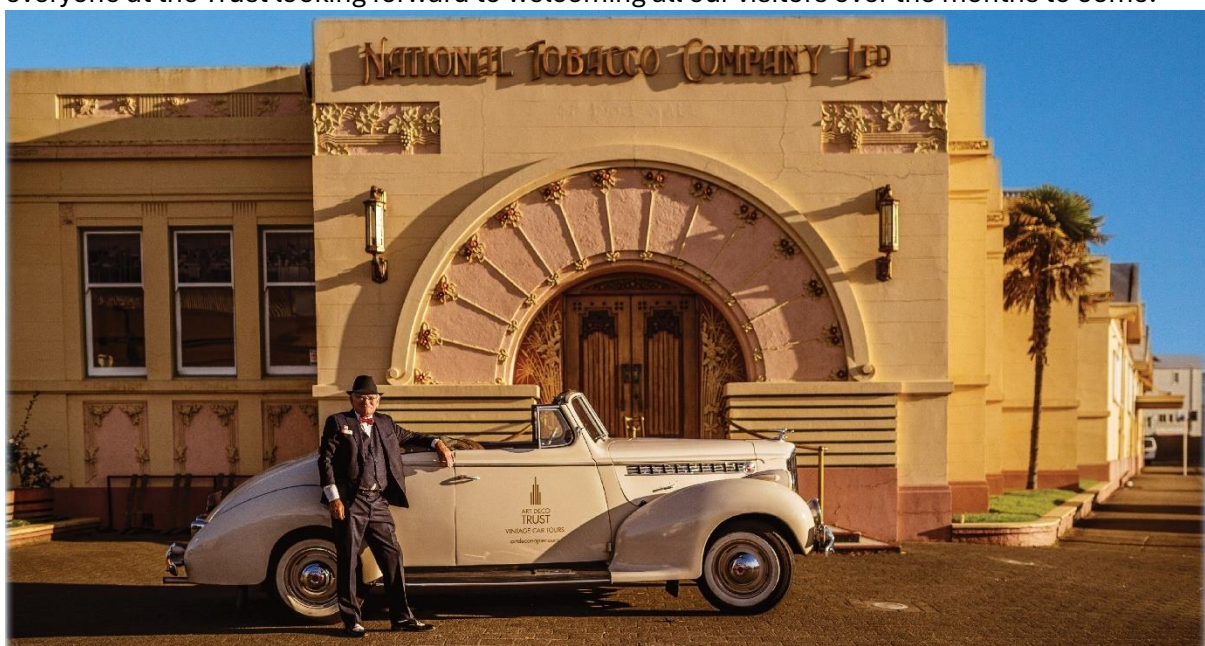
As outlined previously Walks&Tours began to see the effects of the reopened borders and a return to business as usual.

Micah and Fiona have led the team working with volunteers to continue keep the retail shop looking lovely, and with our Volunteer Guide Trainers welcome and train new Guides into the fold. My sincere thanks to the entire Walks&Tours and Retail team, especially the Volunteers, and we are hopeful that the coming summer months see a return to busy happy times.

An exciting initiative the Trust has been working on is monitoring our carbon footprint and operating in a sustainable and responsible manner. Tracking our carbon footprint has been the beginning of this work.

Over the Winter months Micah and Fiona attended several Tourism conferences and tradeshows (and together with colleagues from Hawke's Bay Tourism and other local tourism businesses) outside Hawke's Bay sharing the message that Hawke's Bay is open for domestic and international tourists.

Consequently, our forward bookings (pre-booked groups) are looking extremely positive and everyone at the Trust looking forward to welcoming all our visitors over the months to come.



*Promotional image for Walks&Tours*

## Festivals and Events

The summer Art Deco Festival Napier 2024 went ahead as planned!



Vintage Car parade as part of the 2024 Art Deco Festival Napier

Over two hundred events and activities were delivered to over 18,000 unique visitors of the long weekend of 16-19 February 2025. The Festival returned to Napier in its full format for the first time since 2020.

The Festival was generously supported by MBIE for out-of-town marketing over the next two editions of the Festival – a great endorsement for the event.

Following the 2024 event, a report was commissioned by Fresh info, a division of Event Economics that revealed the staggering economic and social impacts of the 2024 Art Deco Festival Napier (15-18 February) to the region.

Data analysis and attendee surveys show the net benefit to Hawke's Bay region of \$2.5m based on a gross benefit of \$8m and a gross cost of \$5.5m of the event; the Festival had a net benefit to New Zealand of \$5m, based on a gross benefit of \$17m and a gross cost of \$12m.

The net benefits of the Festival to the region and national economies are very strong when compared with other events evaluated by Fresh Info.

Unique attendees were reported as 18,638 with an estimated 50,000+ festival visits over the 4-days (Art Deco Trust estimate).

Visitor attendance to the region caused by the event resulted in 20,592 visitor-nights in accommodation across Hawke's Bay and \$3.7m of visitor spending (incl. sales tax) throughout the region.

The social impacts of the festival include: 95% of attendees being satisfied or very satisfied with their event experience; and 91% of Hawke's Bay residents agreeing or strongly agreeing that hosting of the Festival increased their pride in the region."

The Winter Deco Festival also proceeded as planned and again was well received by attendees. Our thanks to everyone who was involved in putting on Summer and Winter Deco weekends, with special thanks to Festival Sponsors.

Working closely with the Festival and Events Subcommittee, everyone at the Trust worked hard to produce the great 2024 Winter Deco programme, and we look forward to 2024 Summer Art Deco Festival even more.



## **Our people**

Supporting Jeremy Smith, the Heritage Manager/ General Manager, with oversight of the entire operations of the Trust – the Board wishes to thank all current staff Jeremy, Jane Roberts, Matthew Bonnett, Micah Willits, Jess Leslie, Heather Walter, Fiona Simon, Maggie Genet, Kaleen Cook, Robyn Molony, and Christine Bongiovanni for all their commitment and dedication to the Trust.

In August 2024, the Trust farewelled Micah Willits, Tourism Operations Manager. Replacing Micah, Fiona Simon was promoted to Walks&Tours Manager.

As per each year – we sincerely thank and acknowledge the tremendous contribution our volunteers contribute their time, willingness to support and enthusiasm for the Trust.

Each year we welcome new volunteers and members, and we welcome you all and sincerely thank you all for your support of the Trust.

And to those volunteers and members who have left us over the past 12 months – thank you for your service and support over the years.

## **Memorial Square Community Rooms (formerly known as the Women’s Rest) restoration project**

As reported at the 2023 AGM, the Trust has embarked on a partnership arrangement with Napier City Council to restore and conserve the Napier, Memorial Square Community Rooms (formerly known as the Women’s Rest. While I would like to report this is coming along in leaps and bounds – the reality of such a complex project – restoring and earthquake strengthening a Category 1 Listed building – is that it is a slow undertaking.



Rendering of the restored (former) Women’s Rest by architect Gavin Cooper.

Work on this project is progressing, as you will see that fencing has been erected in Memorial Square and work has commenced on the first part of the restoration project: addressing the exteriors of the building and strengthening the building to 100% of New Building Standards. When further funding is secured the second and third stages of the project will commence – addressing the internal issues and finally transforming the building into the home of the Art Deco Trust, which the Trust will operate as a community facility, when not in use by the Trust. we hope to share more details about restoration (and fundraising) over the coming months.

## **Operations**

Post Cyclone Gabrielle, the Hawke’s Bay Councils were given leave to complete a three (3) year Long Term Plan (rather than the usual 10 years). The Trust was then given a one-year extension of our service level agreement with Napier City Council for our financial years: 2021–22; 2022–23; 2023–24 and now 2024-25. Supporting operational costs, contributing to the Robert McGregor Heritage Fund, and directly supporting the Art Deco Festival – we are extremely

grateful to the ongoing support we receive from the Council, which gives the Trust financial certainty, during these uncertain times.

We are equally grateful to all our supporters – our volunteers, members, donors, sponsors, and stakeholders – who enable the Trust to deliver on our year-round purpose and commitment to the protection, preservation, promotion and celebration of our art deco era heritage. We are extremely grateful for your ongoing support.

#### **Financial Report year ended 31 August 2024**

We are very pleased to report the deficit for the year was -\$13,935 against an original budgeted surplus of \$8,622.

It should be noted that before depreciation our cash surplus was \$75,528. Depreciation of the leasehold improvements at 7 Tennyson Street for the year was \$64,685.

Our year-end total equity position is \$764,134. A decrease in equity from \$778,069 as at 31 August 2023.

The Board is very cognisant of our financial situation and how local and world issues will affect tourism in the future, therefore we continue to take a conservative approach to our forecasting and cash management.

#### **Conclusion**

I would like to close by thanking the staff and volunteers for their efforts during what has been another challenging year for the Trust and my thanks to my Trust Board colleagues Rachel, Simon, Amy, Martin, Chad and Ben and Secretary Jan.

In closing, we all want the same outcomes of the Art Deco Trust – that being a sustainable and long-term successful organisation.

Our mission remains, as it did in 1985 when the Art Deco Group first joined together, to protect, preserve, promote, and celebrate of our regions' unique art deco era heritage, and I hope you all will join me in ensuring that the Spirit of Art Deco shines brightly on into the future.

The Board looks forward to working with you all as we fulfil our purpose over this coming year. Best wishes,



**Barbara Arnott,**  
Chair, Art Deco Trust



## Notification of Board Vacancies

### Art Deco Trust has two (2) vacancies for elected members on the board

Clause 9.9 of the Art Deco Trust's rules state:

Nominations for elected Board Members, who must be Members of the Trust shall be called for by the Board Secretary at least twenty-eight (28) days before the date of the Annual General Meeting. Each candidate shall be proposed and seconded in writing by Members of the Trust and the completed nomination form can be delivered to the Heritage Manager/GM at the Trust's offices or by a supplied email address.

Nominations shall close at 5pm on the fifth (5) day before the Annual General Meeting at which such election or confirmation of appointment is to take place. The proposer and seconder for any nomination shall be a Member of the Trust.

#### Nomination Forms for Elected Board Members

Nomination forms are available from the Art Deco Trust website [AGM – Art Deco Napier](#) or by emailing Jeremy Smith, Heritage Manager/GM, [hm@artdeconapier.com](mailto:hm@artdeconapier.com).

The completed nomination forms must be emailed as per the above email, or delivered to the collection box at the Art Deco Trust's offices, 7 Tennyson Street, Napier during business hours by: **5pm, Friday, 22 November 2023**

Please put "**Art Deco Trust Board nomination**" in the subject heading if sending via email.

Nominees will be required to provide a profile statement of no more than 150 words to be included in the notice to members of election to be circulated before the AGM.

#### Current board composition:

- **Barbara Arnott**, representing heritage. Elected as a Board member at 2020 AGM, and as Board Chair by the Board in January 2021. Second term expires AGM 2024. Barbara has indicated her willingness to stand for election as a Board member.
- **Martin Bain**, representing volunteers. Elected as a Board member at 2022 AGM. First term expires AGM 2024. Martin has indicated his willingness to stand for election as a Board member.
- **Rachel Bashnick**, representing finance, audit and risk was appointed by resolution at the 2019 AGM. Rachel's first term was approved by election at the 2021 AGM and her third term expires at the 2025 AGM.
- **Simon Dunn**, representing business growth and management. Appointed as a Board Member in January 2020. Simon's first term was approved by election at the 2021 AGM and his third term expires at the 2025 AGM.
- **Ben Hutton**, representing tourism. Appointed in September 2020. Appointed as a Board member at 2020 AGM. His Second term expires at the 2024 AGM. Ben has indicated his willingness to continue as a nominated Board member.
- **Amy Cowan**, representing Business and Administration. Elected at the 2021 AGM. Her second term expires at the 2025 AGM.
- **Councillor Chad Tareha**, representing local government. Councillor Tareha was appointed by Napier Mayor Kirsten Wise until the 2025 local body elections.
- Board secretary: **Jan Simmonds**

**Board vacancies:**

**Appointed member re-standing for the Board:**

- Ben Hutton has indicated willingness to remain on the board as an appointed member for a (2yr) term.

**Elected members re-standing for the Board:**

Two (2) Elected member of the Board complete their terms and have been nominated to re-stand for election received at the time of distributing these papers:

- Barbara Arnott
- Martin Bain